

## The American Institute of Musicology Verlag Corpusmusicae GmbH

The yearbook *Musica Disciplina* is devoted to the scholarly exploration of early music. In keeping with the title of its first volume (1946), the *Journal of Renaissance and Baroque Music*, *MD* seeks to publish in its traditional area of focus studies on Medieval and Renaissance music, but it also invites submissions on music of the seventeenth century. The editor and editorial board encourage submissions of articles on any topic in this broad period. Both traditional and newer approaches are welcomed equally, including, but not limited to, aesthetics and criticism, analytical contributions, archival research, cultural and contextual studies, the history of theory, organology and iconography, performance practices, and source studies. Submissions in English, French, German, Spanish, or Italian are considered for publication.

## **Directions to Contributors**

A full submission includes a cover letter, manuscript (with complete figures, examples, and tables), 250 word abstract, and a 50–100 word prose author biography.

- 1. Authors of articles to be considered for publication should submit one copy in digital Rich Text Format and a single complete hard copy to the editor at the address below.
- Formatting should be kept to a minimum. All material should be formatted to fit on A4 or 8.5"x11" paper. Page margins should be a minimum of one inch (2.5cm) in all dimensions. Use a Times or Garamond font in 12 points and 1.5 line spacing. Please make sure that the text contains no hidden or extra returns, tabs, or spaces.
- 3. To allow for anonymous review, the author's name should only appear in the cover letter, which should also contain the full title of the submission and all relevant contact information. Authors should avoid identifying themselves in the manuscript itself (title page, header, footer, notes).
- 4. Supplemental materials.
  - a. The submission should include a separate prose biography of the author's primary accomplishments, not to exceed 50 to 100 words in length.
  - b. The submission should include a separate brief abstract written in English (max. 250 words) in conformance with the RILM guidelines and a list of works cited, following the bibliography style guidelines published by the *Chicago Manual of Style*.
- 5. All submissions should use the short style of citation in the text coupled with a complete bibliographic list of sources cited at the end of the article, in conformance with the guidelines given in *The Chicago Manual of Style*.
- 6. All musical examples, illustrations, tables, and figures, and other artwork should be submitted on separate pages following the article. Locations of all examples, tables, or figures should be clearly indicated in the text. (E.g. "Set figure 1 about here.")
  - a. Musical examples should be printed on separate pages, and they should be provided with underlaid texts and clear captions exactly as they are to appear in the article. Submissions originally created in Finale<sup>TM</sup> or Sibelius<sup>TM</sup> are especially encouraged, and we may request your original digital files if your article is accepted.
  - b. Continuous tone and line illustrations are called "figures." Glossy positive photographs or scans at a minimum of 300 dpi at 100% of original size (uncompressed TIFF, PDF, or EPS) should be supplied for all continuous tone illustrations. You will be contacted if submitted artwork needs to be submitted in a different format.
  - c. Please be sure that complete captions for all tables, illustrations, figures, etc. are provided on a separate sheet following the article, double-spaced.



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- 7. Type is available for a large number of special music symbols, but fully notated music should not be included within sentences in the text of articles. Such notation is best included as examples.
- 8. Full submissions (cover letter, article, abstract, and prose author biography) can be sent by mail or email as attachments.
  - a. If sending by **regular mail**, send a full hard copy plus a complete digital copy of all digital materials on a CD-ROM. Figures and musical examples can be sent as uncompressed TIFF, EPS, or PDF files. If music examples or other figures are written by hand, enclose a typewritten copy of any text that may be underlaid in the music. Send all materials to the editor at:

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b. If sending by **email**, send all electronic documents (Rich Text File) and in addition, a separate PDF of the full manuscript as an attachment. Include in the body of your email the cover letter, the brief abstract, and the single sentence biography. Send to: Inga Mai Groote <md@corpusmusicae.com>.

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